

Severnside Sirens Trust Ltd
Annual General Meeting held on
Tuesday 4th June 2019 at 11.00am

Held at the offices of The Bristol Port Company, Avonmouth, Bristol

PRESENT: Reyna Knight (Chairman, Trustee), Cllr. Robert Griffin (Trustee), Cllr. Jo Sergeant (Bristol City Council), Andy Bruce (Bristol City Council), Scott Parkman (Avon & Somerset Police), Les Cox (Brooking Ruse Accountants), Richie Knapp (SSE), Mark Coldrick (Bristol port Company), Colin Smith (Bristol Port Company, Neil Stradling)Avon Fire & Rescue) & Richard Cooksley (Secretariat, Cooksley & Co. Ltd.).

Item Number	Details	Action By
AGM2019 – 1 Apologies for absence	The meeting commenced at 11.00am and it was confirmed that apologies had been received from Don Alexander (Bristol City Council), Ian Cameron (Trustee).	
AGM2019 – 2 Minutes of the 2018 AGM	The Chairman confirmed that the minutes of the 2018 AGM had been circulated with the AGM Notice. The minutes of the 2018 AGM were proposed by Reyna Knight, seconded by Robert Griffin as a true record and approved by all those in attendance.	
AGM2019– 3 Matters Arising	The Chairman asked if the attendees wished to raise any matters relating to the minutes and confirmed no one wished to raise any.	
AGM2019 – 4 Chairman’s Report	The Chairman confirmed that the formal Chairman’s Report had been included within the Accounts that were circulated with the AGM Notice. The Chairman thanked the Secretariat for the support during the year and a vote of thanks was proposed by Robert Griffin, seconded by Jo Sargent which was approved by the meeting.	
AGM2019 – 5 Accounts	The Chairman confirmed that the Accounts for the Year Ending 31 st March 2019 had been circulated with the AGM Notice. It was confirmed that the expenditure covering the repairs and upgrading of the siren system was in line with the budgets approved by the Trustees. The Accounts for the Year Ending 31 st March 2019 were proposed by Jo Sergeant, seconded by Robert Griffin and approved by the meeting.	
AGM2019 - 6 Elections of Chairman & Trustees	The Chairman handed over proceedings to Richard Cooksley to conduct the election of Chairman who asked for nominations. It was confirmed that Reyna Knight was prepared to stand as Chairman and on the proposal made by Jo Sergeant seconded by Robert Griffin Reyna Knight was unanimously elected Chairman. Reyna Knight took the Chair confirming that Mr Ian Roberts and Sergeant Scott Parkman had offered to stand as Trustees. It was confirmed that all the existing Trustees are prepared to stand for re-	

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	<p>election.</p> <p>Jo Sergeant proposed and Robert Griffin seconded that all Trustees and Ian Roberts and Sergeant Scott Parkman be elected which was approved unanimously by the meeting.</p>	
AGM2019 – 7 Independent Examiners	The Chairman proposed the continuation of Brooking Ruse Chartered Accountants as the Independent Examiners, seconded by Jo Sergeant and this was approved by the meeting.	
AGM2018 – 19 AOB	<p>Andy Bruce from the Bristol City Council confirmed that posters and booklets are available which publicises the Sevenside Siren encouraging the attendees to use these at social and business meetings in the area.</p> <p>The Chairman thanked the attendees for attending.</p>	
Date of next meeting	<p>The next AGM will be held approximately 2 months after the conclusion of the year end (31st March 2020).</p> <p>With no further business, the meeting ended at 11.12 am.</p>	C&C