

Severnside Sirens Trust Ltd

Trustees Meeting held on Tuesday 13th December 2022 at 10am online via Zoom

TRUSTEES PRESENT: Reyna Knight (RK); Don Alexander (DA) & Ian Roberts (IR).

Also Present: Nigel Parsons (NP) (Bristol City Council) and Victoria Bywater, Administrator (VB).

Item Number	Details	Action
1 Apologies for absence	<p>VB confirmed that apologies had been received prior to the meeting from Cllr Robert Griffin (Trustee).</p> <p>DA confirmed he would chair the meeting.</p>	
2 Minutes 06.09.22	<p>DA confirmed that the minutes of the Trustees meeting held on the 6th September 2022 had been circulated by email prior to the meeting and the meeting approved the minutes as a true record.</p>	
3 Matters arising from 06.09.22	<p>VB updated the meeting on the action from the previous meeting around the cost associated with decommissioning the sirens.</p> <p>VB confirmed an approximate price for the legal work will be circa £250- £375 ex VAT in total plus Land Registry fees- which are modest. Any follow up work would be charged at the rate of £200 ph.</p> <p>VB confirmed that no prices had yet been received from Enerveo (formerly SSE) for this work despite several chases.</p> <p>VB confirmed this work is ongoing.</p> <p>The Chairman confirmed that there were no further matters arising not covered by the agenda.</p>	VB
4 Update on Administration/ Maintenance/ Repairs/ Performance 5 Update on relocation of Siren 8	<p>VB confirmed that paper reference 4 had been circulated by email prior to the meeting and should be taken as read (see appendix A).</p> <p><u>Siren 8 relocation</u></p> <p>The Chairman thanked VB for the inclusion of photographs within the report.</p> <p>VB updated the meeting that the groundwork associated with the moving of Siren 8 had now been completed.</p> <p>VB confirmed the physical moving of the siren and the installation of electricity was still yet to be completed.</p>	
6 Finance	<p>The Chairman confirmed that paper reference 6 had been circulated by email prior to the meeting with the meeting papers and should be taken as read (see appendix B).</p> <p>Discussion was held on the need for the Trust to create an action plan in conjunction with the Emergency Planning Officers with regard to the decommissioning of the sirens as funds are low due to the costs associated with relocating siren 8. The meeting agreed to invite and encourage the attendance of the Emergency Planning Officers representing North Somerset, South Glos and Bristol to the next meeting to discuss further.</p>	VB
6 Dates of next meetings	<p>The dates of the next meetings are as follows: 14th March 2023 - Trustee meeting - in person 7th June 2023 - Trustee meeting - in person 7th June 2023 - Annual General Meeting - in person 6th September 2023 - Trustee meeting - via Zoom 13th December 2023 - Trustee meeting - via Zoom</p>	

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6 AOB	No further business was raised and the meeting closed at 10.32am.	

Appendix A

ADMINISTRATION

The only remaining payment expected for the financial year is Quarter 4 - Augean - £1057.10

MAINTENANCE/ REPAIRS

Siren 8, Astra Zeneca site, Avonmouth



Electricity box yet to be installed.

Electricity then to be connected.

PERFORMANCE

Sirens 1 - 10 & 12 sounded correctly at test dates.

A problem at Siren 11 was reported at the December test date reported to Enerveo.

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Appendix B

Sevenside Sirens Trust Ltd - 2022/ 2023

Item	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	Budget
Donations	60,130.00	61,570.00	61,570.00	56,010.00	49,147.50	62,614.10	59,235.36	55,000.00
Bank interest	14.00	11.00	39.00	51.00	10.46	2.36	34.19	15.00
Other Income		-	372.00	-	2,216.27	-		-
Available	60,144	61,581	61,981	56,061	51,374.23	62,616.46	59,269.55	55,015.00
Direct Costs	30,769.00	80,170.00	53,495.00	52,082.00	27,374.00	35,698.62	45,442.05	40,000.00
Administrative Expences	18,763.00	25,937.00	25,986.00	24,799.00	24,374.00	33,558.74	24,684.54	15,000.00
Total Expenditure	37,169.14	106,107.00	79,481.00	76,881.00	48,748.00	69,257.36	70,126.59	55,000.00
Net (Deficit) / Surplus for year	10,612.00 -	44,526.00 -	17,500.00 -	20,820	2,626.23 -	6,640.90 -	10,857.04	15.00

08.12.22

	£
Current Account	19,641.93
Reserve Account	25,706.63
	45,348.56