

Severnside Sirens Trust Ltd

Trustees Meeting held on Tuesday 8th March 2021 at 10am

Via video-conference & in person at The Farm Office, Redend Farm, Station Road, Pilning, Bristol BS35 4JW

TRUSTEES PRESENT: Cllr Robert Griffin (RG) (Chairman of meeting) & Ian Roberts

Also Present: Nigel Parsons (NP) (Bristol City Council) and Victoria Bywater, Administrator (VB).

Item Number	Details	Action
1 Apologies for absence	VB confirmed that apologies had been received prior to the meeting from Cllr Don Alexander. Apologies were accepted from Reyna Knight due to technical issues.	
2 Minutes 14.12.21	The Chairman confirmed that the minutes of the Trustees meeting held on the 14 th December 2021 had been circulated by email prior to the meeting and the meeting approved the minutes as a true record.	
3 Update on Administration/ Maintenance/ Repairs/ Performance 4 Update on relocation of Siren 8	<p>VB confirmed that paper reference 3 had been circulated by email prior to the meeting and should be taken as read (see appendix A).</p> <p><u>Siren 7, former Sevalco site, Avonmouth</u></p> <p>VB updated the meeting that the Bristol City Council site for vehicle dwelling residents is due to close shortly ahead of clearance of the site to become a 'Meanwhile' site. VB advised that the site entrance will be blockaded to prevent illegal occupation in the interim period. VB further updated the meeting that following the recent email circulation to all Trustees that the annual maintenance of the siren would take place before the insertion of the blockade.</p> <p><u>Siren 10, Hallen</u></p> <p>IR questioned whether Siren 10 had sounded correctly at the last test day. VB confirmed that the issue had been raised with the maintenance company and no known issues were found but an engineer would be requested to be in attendance at the next test day.</p>	VB
5 Finance	<p>VB confirmed that paper reference 5 had been circulated by email prior to the meeting with the meeting papers and should be taken as read (see appendix B). VB updated the meeting that costs are expected to be high this year given the relocation of Siren 8 in this financial year.</p> <p>VB asked NP whether there is any news on the COMAH site at Flogas. NP confirmed that the site is due to be operational this later this year.</p> <p>NP further advised that Yara had become a higher tier site recently.</p> <p>Discussion was held on the need to increase contributions from both Esso and Yara and it was agreed that VB would contact Esso, Yara and Flogas with regard to contributions.</p>	VB
6 Dates of next meetings	The dates of the next meetings are as advertised: 6 th June 2022 - Trustee meeting and AGM 6 th September 2022 - Trustee meeting 13 th December 2022 - Trustee meeting	

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6 AOB	NP confirmed the circulation of the latest emergency safety advice to all households in the area.	
	No further business was raised and the meeting closed at 10.36am.	

Appendix A

ADMINISTRATION

All payments for invoices are now paid for the year.

MAINTENANCE/ REPAIRS

Siren 8, Astra Zeneca site, Avonmouth

Licence - the work is now complete with the landowner

Planning permission - the planning permission was successfully approved

Electricity - the electricity installation is agreed and an MPAN number has been received.

Installation works - trial holes have been instructed and all works are instructed.

The continued aim is to remove Siren 8 immediately following the test day on 3rd April 2022 and relocate and reinstall at the new site no later than 3rd May 2022.

PERFORMANCE

Sirens 1 - 12 sounded correctly at test dates.

Appendix B

Severnside Sirens Trust Ltd - 2021/ 2022

Item	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	Budget
Donations	60,130.00	61,570.00	61,570.00	56,010.00	49,147.50	62,614.10	55,000.00
Bank interest	14.00	11.00	39.00	51.00	10.46	2.36	15.00
Other Income		-	372.00	-	2,216.27	-	-
Available	60,144	61,581	61,981	56,061	51,374.23	62,616.46	55,015.00
Direct Costs	30769.00	80170.00	53495.00	52082.00	27374.00	32693.78	40000.00
Administrative Expenses	18763.00	25937.00	25986.00	24799.00	24374.00	32347.74	15000.00
Total Expenditure	37169.14	106107.00	79481.00	76881.00	48748.00	65041.52	55000.00
Net (Deficit) / Surplus for year	10,612.00 -	44,526.00 -	17,500.00 -	20,820	2,626.23 -	2,425.06	15.00
01.03.22							
Current Account	37,875.99						
Reserve Account	25,670.35						
	63,546.34						