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Severnside Sirens Trust Ltd

Notice of Annual General Meeting

Wednesday 7th June 2023

The Farm Office | Redend Farm | Station Road | Pilning | Bristol | BS35 4JW

Starting at 11am

TRUSTEES 2022/ 2023

Chairman: Mrs Reyna Knight

Trustees: Cllr Donald Alexander; Mr Ian Cameron; Cllr Robert Griffin; Mr Ian Roberts and Cllr Timothy Snaden.

MEMBERS

<i>Augean Treatments</i>	<i>North Somerset Council</i>	<i>Esso Petroleum Co. Ltd.</i>	<i>Yara UK Ltd.</i>
<i>Bristol City Council</i>	<i>South Glos. Council</i>	<i>CLH-PS Ltd</i>	<i>Valero Energy Ltd.</i>
<i>Bristol Port Company</i>	<i>Transco LNG Terminal</i>	<i>Esso Petroleum Co. Ltd</i>	<i>Yara UK Ltd.</i>



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To: ALL MEMBERS

Please take this document as formal notification of the Annual General Meeting of the Severnside Sirens Trust Ltd which will take place on Wednesday 7th June 2023 at The Farm Office, Redend Farm, Station Road, Pilning, Bristol, BS35 4JW starting at 11.00hrs.

AGENDA

- 1. Apologies for absence**
- 2. Minutes of the last AGM - Appendix A**
- 3. Matters arising**
- 4. Chairman's report**
- 5. Presentation of Accounts Year Ended 31 March 2022**
- 6. Elections**
 - **Chairman**
 - **Trustees**
- 7. To consider the appointment of the Independent Examiners**
- 8. AOB**

APPENDIX B – MINUTES OF THE 2022 ANNUAL GENERAL MEETING

Sevenside Sirens Trust Ltd Annual General Meeting held on Tuesday 7th June 2022 at 11.00am held at The Farm Office, Redend Farm, Station Road, Pilning, Bristol BS35 4JW.

PRESENT: Reyna Knight (Chairman, Trustee), Cllr. Robert Griffin (Trustee), Ian Roberts (Trustee), Nigel Parson (Bristol City Council), Peter Tyzack, Christine Chard & Stephen Ware (Avonmouth Planning Group) & Victoria Bywater (Secretariat, Cooksley & Co. Ltd.).

Item Number	Details
1 Apologies for absence	The meeting commenced at 11.00am and it was confirmed that apologies had been received from Donald Alexander (Bristol City Council); Bob Brimley; Greg Childs (Yara UK Ltd); Gareth Rees (CLH-PS); Alex Stafford (North Somerset Council) and Loz Wade (Valero).
2 Minutes of the 2021 AGM	The Chairman confirmed that the minutes of the 2021 AGM had been circulated with the AGM Notice. The minutes of the 2021 AGM were proposed by Ian Roberts, seconded by Robert Griffin as a true record and approved by all those in attendance.
3 Matters Arising	The Chairman asked if the attendees wished to raise any matters relating to the minutes. No matters relating to the minutes were raised.
4 Chairman's Report	The Chairman confirmed that the formal Chairman's Report had been included within the Accounts that were circulated with the AGM Notice. The Chairman thanked her fellow Trustees and the Secretariat for the ongoing support during the year.
5 Accounts	The Chairman confirmed that the Accounts for the Year Ending 31 st March 2021 had been circulated with the AGM Notice. The Accounts for the Year Ending 31 st March 2021 were proposed by Ian Roberts, seconded by Robert Griffin and approved by the meeting.
6 Elections of Chairman & Trustees	The Chairman handed over proceedings to Victoria Bywater to conduct the election of Chairman who asked for nominations. It was confirmed that Reyna Knight was prepared to stand as Chairman and on the proposal made by Robert Griffin seconded by Ian Roberts Reyna Knight was unanimously elected Chairman. Reyna Knight took the Chair that all other existing Trustees were prepared to stand for re-election. The Chairman proposed and Ian Roberts seconded that all Trustees be elected which was

	approved unanimously by the meeting.
7 Independent Examiners	The Chairman proposed the continuation of Brooking Ruse Chartered Accountants as the Independent Examiners, seconded by Robert Griffin and this was approved by the meeting.
8 AOB	<p>Stephen Ware asked if there were any other occasions other than a chemical incident when the sirens may be used.</p> <p>Nigel Parsons confirmed that the sirens were primarily for the use of the police to warn and inform the public of a chemical incident but their use was at the discretion of the police.</p> <p>The Chairman thanked the attendees for attending.</p>
Date of next meeting	<p>The next AGM will be held approximately 2 months after the conclusion of the year end (31st March 2022).</p> <p>With no further business, the meeting ended at 11.45am.</p>