



The Farm Office
Redend Farm
Station Road
Pilning
Bristol
BS35 4JW
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Notice of Annual General Meeting

Thursday 13th June 2024

The Farm Office | Redend Farm | Station Road | Pilning | Bristol | BS35 4JW

Or via Zoom link

<https://us06web.zoom.us/j/84947629299?pwd=AhuRp9fbOrRHctJNLBWYBYMZnR1YMQ.1>

Meeting ID: 849 4762 9299 Passcode: 624269 One tap mobile +13863475053

Starting at 11am

TRUSTEES 2023/ 2024

Chairman: Mrs Reyna Knight

Trustees: Cllr Donald Alexander; Mr Ian Cameron; Cllr Nicola Holland and Cllr Simon Johnson

MEMBERS

<i>Augean Treatments</i>	<i>CLH-PS Ltd</i>	<i>North Somerset Council</i>	<i>Yara UK Ltd.</i>
<i>Bristol City Council</i>	<i>Esso Petroleum Co. Ltd.</i>	<i>South Glos. Council</i>	
<i>Bristol Port Company</i>	<i>Flogas Britain Ltd</i>	<i>Valero Energy Ltd.</i>	



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To: ALL MEMBERS

Please take this document as formal notification of the Annual General Meeting of the Sevenside Sirens Trust Ltd which will take place on Thursday 13th June in person at The Farm Office, Redend Farm, Station Road, Pilning, Bristol, BS35 4JW or online via Zoom starting at 11.00hrs.

AGENDA

- 1. Apologies for absence**
- 2. Minutes of the last AGM - Appendix A**
- 3. Matters arising**
- 4. Chairman's report**
- 5. Presentation of Accounts Year Ended 31 March 2023 – Appendix B**
- 6. Elections**
 - **Chairman**
 - **Trustees**
- 7. To consider the appointment of the Independent Examiners**
- 8. AOB**

APPENDIX B – MINUTES OF THE 2023 ANNUAL GENERAL MEETING

PRESENT: Reyna Knight (Chairman, Trustee), Cllr. Don Alexander (Trustee), Les Cox (Accountant); Simon Hailwood (South Glos. Council); Cllr. Nicola Holland (Trustee at agenda item 6); Cllr. Simon Johnson (South Glos. Council); (Nigel Parsons (Bristol City Council), Nicholas Pitt (Enerveo); Gareth Rees, Exolum; Alex Stafford (North Somerset Council); Peter Tyzack, PC Nik Weeks (Port Police) & Victoria Bywater (Secretariat, Cooksley & Co. Ltd.).

Item Number	Details
<p>1</p> <p>Apologies for absence</p>	<p>The meeting commenced at 11.00am and it was confirmed that apologies had been received from Brimley; Christine Chard (Avonmouth Planning Group); Steph Charnaud (Enzygo Ltd.); Mark Coldrick (Bristol Port Company); Rosie Jones (Avon & Somerset Police); Robert Parker (A-GAS); Loz Wade (Valero) and Stephen Ware (Avonmouth Planning Group).</p>
<p>2</p> <p>Minutes of the 2022 AGM</p>	<p>The Chairman confirmed that the minutes of the 2022 AGM had been circulated with the AGM Notice.</p> <p>The minutes of the 2022 AGM were approved by all those in attendance.</p>
<p>3</p> <p>Matters Arising</p>	<p>The Chairman asked if the attendees wished to raise any matters relating to the minutes.</p> <p>No matters relating to the minutes were raised.</p>
<p>4</p> <p>Chairman’s Report</p>	<p>The Chairman confirmed that the formal Chairman’s Report had been included within the Accounts that were circulated with the AGM Notice.</p> <p>The Chairman thanked her fellow Trustees and the Secretariat for the ongoing support during the year.</p>
<p>5</p> <p>Accounts</p>	<p>The Chairman confirmed that the Accounts for the Year Ending 31st March 2022 had been circulated with the AGM Notice.</p> <p>Les Cox identified that reserves were reduced due to the relocation of Siren 8 and this work is ongoing.</p> <p>The Accounts for the Year Ending 31st March 2022 were approved by the meeting.</p>
<p>6</p> <p>Elections of Chairman & Trustees</p>	<p>The Chairman handed over proceedings to Victoria Bywater to conduct the election of Chairman who asked for nominations.</p> <p>It was confirmed that Reyna Knight was prepared to stand as Chairman and on the proposal made by Nicola Holland seconded by Don Alexander Reyna Knight was unanimously elected Chairman.</p> <p>Reyna Knight took the Chair and confirmed that Robert Griffin and Ian Roberts stand down as Trustees. The Chairman thanked Robert Griffin and Ian Roberts for their service to the Trust.</p> <p>The Chairman confirmed that that all other existing Trustees were prepared to stand for re-</p>

	<p>election.</p> <p>The Chairman proposed Nicola Holland for election as a Trustee, seconded by Don Alexander and approved unanimously by the meeting.</p>
<p>7</p> <p>Independent Examiners</p>	<p>The Chairman proposed the continuation of Brooking Ruse Chartered Accountants as the Independent Examiners, seconded by Don Alexander and this was approved by the meeting.</p>
<p>8</p> <p>AOB</p>	<p>The Chairman asked for feedback from the attendees on the recent mobile alert system.</p> <p>The meeting confirmed mixed receipt of the alert.</p> <p>Alex Stafford updated the meeting that whilst the system was live it was not a local government let initiative and can only be used in certain strict circumstances including severe flood.</p> <p>Gareth Rees updated the meeting that the three sites currently contributing to the Trust would reduce to two shortly with the removal of Berwick Wood as a COMAH site.</p> <p>The Chairman thanked the attendees for attending.</p>
<p>Date of next meeting</p>	<p>The next AGM will be held approximately 2 months after the conclusion of the year end (31st March 2023).</p> <p>With no further business, the meeting ended at 11.30am.</p>