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MINUTES FOR MEETING OF THE TRUSTEES OF SEVERNSIDE SIRENS TRUST

THURSDAY 13th JUNE 2024, 10AM

In person – at The Farm Office, Redend Farm, Station Road, Pilning, Bristol BS35 4JW
 or via Zoom

Attendees in person: Reyna Knight, Chair of Trustees; Megan Pillinger, Bristol City Council and Victoria Bywater (Secretary) (VB)

Attendees on Zoom: Cllr Don Alexander; Les Cox, Brooking Ruse Accountants; Cllr Nicola Holland, South Gloucestershire Council; Gabrielle Kemp, Bristol City Council; Megan Pillinger, Bristol City Council; Nick Pitt, Enerveo (NP); Alex Stafford, North Somerset Council; Nicholas Weeks, Port of Bristol Police

Agenda item	Description	Action
1. Apologies for absence	Apologies for absence were accepted from Cllr Simon Johnson.	
2. Approval of the minutes of the meeting held on 27th March 2024	The minutes of the meeting held on 27th March 2024 were approved.	
3. Matters arising from the meeting held on 27th March 2024 not covered by the agenda	No matters were recorded.	
4. Update on maintenance/ repairs/ performance	<p>The Secretary confirmed that no further payments had been made since the circulation of the paper. The Secretary confirmed that outstanding payments would continue to be chased.</p> <p>The Secretary confirmed that no performance issues had been identified in the last quarter.</p> <p>Nick Pitt reported that the annual maintenance of each siren had been completed and the reports would be forwarded to the Secretary for record keeping purposes.</p> <p>Nick Pitt further reported that the batteries on Siren 8 had to be replaced as they had reached the end of their lives.</p>	<p>VB</p> <p>NP</p>

	<p>Nick Pitt confirmed that all other batteries would need to be replaced before the end of 2024. The meeting agreed that all batteries would be replaced.</p> <p>Nick Pitt further reported that Siren 5 had been surrounded by an earth bund which was spoil from the Hinkley connections works undertaken by Balfour Beatty. The Secretary confirmed that Balfour Beatty had now removed the bund enough to allow the maintenance of the siren without issue and the remaining spoil would be removed in due course.</p> <p>Nick Pitt further reported that the foliage at some sites would be removed shortly.</p> <p>No questions were raised.</p>	NP
5. Update on accounts year to date	<p>The Secretary confirmed that the accounts year to date should be taken as read.</p> <p>No questions were raised.</p>	
6. AOB	<p>No items were raised.</p> <p>With no further business the Chair of Trustees closed the meeting at 10.11am.</p>	