



The Farm Office,
Redend Farm,
Station Road,
Pilning,
Bristol
BS35 4JW
T: 01275 374747
E: info@severnsidesirens.co.uk

MINUTES FOR MEETING OF THE TRUSTEES OF SEVERNSIDE SIRENS TRUST HELD ON
WEDNESDAY 27th MARCH 2024, 10AM

In person at The Farm Office, Redend Farm, Station Road, Pilning, Bristol BS35 4JW
and online via Zoom

ATTENDEES:

In person – Reyna Knight (Chair), Nicholas Weeks, Ivor Williams & Victoria Bywater (VB)

Zoom – Don Alexander, Simon Johnson, Nigel Parsons, Nick Pitt (NP) & Alex Stafford (AS)

1. Apologies for absence were accepted from Nicola Holland
2. Approval of the minutes of the meeting held on 13th December 2023

On the proposal of DA, seconded by SJ, the meeting approved the minutes of the meeting held on 13th December 2023.

3. Matters arising from the meeting held on 13th December 2023 not covered by the agenda

NP updated the meeting on the following items:

- a) Following a report of an issue with Siren 6 on the test day in February, investigation proved the need to replace the batteries
- b) All amber issues raised from the Federal Signals report would be completed by the end of June 2024.

4. Update on maintenance/ repairs/ performance

VB updated the meeting that all invoices for 2023/ 2024 had been paid and that the invoices for 2024/ 2025 would go out in early April 2024. VB confirmed that the papers relating to the annual accounts would be submitted to the accountant week commencing 01.04.24.

VB updated the meeting that the Police HQ had failed to sound the sirens on time for the March test. VB confirmed she had urgently contacted the control room of the Police HQ who decided to then sound the sirens at approximately 3.15pm. VB insisted that Police HQ supplied suitable words for sharing on the Trust website, Police communications and Trust Social Media accounts.

AS requested details of the contact at Police HQ. VB offered to share the details with AS post-meeting.

5. Update on accounts year to date 2023/ 2024

VB confirmed that a paper relating the accounts year to date had been circulated prior to the meeting and should be taken as read.

No questions were raised.

6. To confirm meeting dates for the remainder of 2024

The following dates for the remainder of 2024 were agreed:

DATE	MEETING	VENUE
Thursday 13th June	Trustee Meeting & AGM	Hybrid
Thursday 12 th September	Trustee Meeting	Hybrid
Thursday 12 th December	Trustee Meeting	Hybrid

17. AOB

DA reminded the meeting that elections are being held for Bristol on the 11th May.

The Chair thanked everyone for their attendance and with no further business the meeting closed at 10.23am